



EMPLOYMENT OPPORTUNITY

READVERTISEMENT

Zuni Housing Authority
P. O. Box 710 - 104D Avenue
Zuni, New Mexico 87327
Phone: (505) 418-4265 or 4290

www.pozha.org

ZHA-2023-003

Announcement No.

March 14, 2023

Announcement Date

March 23, 2023

Closing Date

POSITION: MAINTENANCE TECHNICIAN II

Pay Level and Hourly Rate: Level 5

DEPARTMENT AND LOCATION: Maintenance Department, Blackrock, NM

SUMMARY

Under the general supervision of the Maintenance Director, the Maintenance Technician II performs a variety of work in the general maintenance and repair of ZHA rental units, ZHA office buildings and equipment.

KNOWLEDGE, SKILLS AND ABILITIES:

1. Knowledge of procedures, methods, techniques, materials, supplies, equipment and tools utilized in performing skilled journeyman level construction, maintenance and repair tasks.
2. Ability to properly use and care for tools and equipment used in building maintenance.
3. Knowledge of current Microsoft Office Software applications, use of desktop computer, tablet and smartphone as it applies to daily work duties.
4. Ability to operate large maintenance equipment, including a forklift and tractors.
5. Strong knowledge and understanding of occupational hazards and standard safety practices necessary in building maintenance.
6. Knowledge and ability to identify, troubleshoot and resolve building maintenance problems.
7. Ability to read and interpret blueprints, sketches, drawings, diagrams, maps and technical manuals.
8. Speak, read and comprehend english.

EDUCATION AND EXPERIENCE:

1. High School Diploma and training certificates in at least two (2) of the following areas: carpentry, plumbing, electrical, and HVAC, with three (3) years of work experience.

WORK ENVIRONMENT:

1. While performing the duties of this job, the employee is frequently exposed to fumes or airborne particles, moving mechanical parts and vibration. The employee is occasionally exposed to outside weather conditions.

PHYSICAL DEMANDS:

1. Requires standing, walking, bending, kneeling, stooping, crouching, crawling and climbing all day. The employee must frequently lift and move items over 50lbs.

SPECIAL WORKING CONDITIONS

Incumbent is subject to background checks. This position is subject to pre-employment drug testing and will be subject to random drug testing for the duration of employment.

POSITION TYPE AND EXPECTED HOURS OF WORK

This is a full-time position and work hours are Monday through Thursday (7:00 am to 6:00 pm).

TRAVEL

This position requires some travel.

AAP/EEO STATEMENT

- ZHA provides Equal Employment Opportunity (EEO) and complies with the Americans with Disabilities Act (ADA), and Age Discrimination in Employment Act (ADEA). ZHA Provides preference for Zuni Tribal Members, Native American and Veterans of the United States Military.

OTHER

Note that this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.

APPLICATION INSTRUCTIONS: (Please do not remove job posting).

Applications can be obtained on the ZHA website at www.pozha.org

Or picked up at the ZHA main building at 104 D Ave, Blackrock.